

AEP POLE ATTACHMENT PROCESS

Stage 1 – Complete Pole Attachment Agreement process with the Joint Use Representative (JUR)
 Stage 2 – AEP receives permit proposal through Joint Use Portal from Permitting Company to attach to AEP owned pole(s)
 Stage 3 – Permit proposal will be evaluated either by AEP engineering or by our 3rd party engineering contractor
 Stage 4 – After engineering has been completed, a response is sent back to Permitting Company (per timeline established by FCC)
 Stage 5 – If no Make Ready work is required – Permitting Company notified OK to attach to AEP pole(s) once they approve recommendations sent to them
 Stage 6 – If Make Ready work required – Permitting Company has 14 days to accept estimate, if no acceptance then proposal will be cancelled
 Stage 7 – If Make Ready work required – Make Ready estimate accepted. Engineering then proceeds with request and completes the design of the AEP construction job packet.
 Stage 8 – Once job packet is ready, AEP associate creates invoice to Permitting Company – if payment not received in 30 days email sent to Permitting Company to remind them payment is due or see if they decided not to proceed with request
 Stage 9 – Once payment has been received the "Clock" starts on the construction timeline
 Stage 10 – Once AEP construction is complete the "Clock" starts for the Permitting Company to attach to AEP owned poles
 Stage 11 – Once Permitting Company notifies AEP that they have completed their work (attached to poles), AEP has 90 Days to perform a Post Inspection if needed

